



Bid Writer Swindon

The Hills Group is a private family owned business with a broad and successful portfolio of business activities dating back to 1900.

Hills Waste Solutions, a subsidiary company of The Hills Group, offers a comprehensive waste management service to private and public sector organisations across Wiltshire, West Berkshire and Bristol and has operating centres across the area.

Hills Waste Solutions is looking for an experienced Bid Writer to join the Sales and Business Development team within our Commercial Collections division. Reporting directly to the Sales Manager, the main responsibility of this role is co-ordinate all tendering activities for both private and public sector opportunities, writing and submitting competitive bids and ensuring efficiency and consistency in the process. The post holder will be also responsible for measuring and improving the success rate of submitted bids together with ensuring the required process controls are in place.

The successful candidate will be able to demonstrate experience in tender writing for both private and public sectors and have a proven track record of delivering successful bids. The ability to harness information, both internally and externally and to diagnose customer requirements together with strong technical writing skills is essential. Candidates must be proficient in the use of Microsoft Office products and be able to work autonomously.

Waste sector industry experience is not essential for this role as full induction and ongoing knowledge sharing will be provided.

Please email your CV to join@hills-group.co.uk or contact Hills recruitment on 01793 781199 for an application pack quoting the vacancy reference HGL1313.

The Hills Group is committed to monitoring and maintaining equal opportunities and welcomes applications from all sections of the community.

www.hills-group.co.uk