



Transport Supervisor Swindon

Hills Quarry Products has an exciting opportunity for a Transport Supervisor to join the team, operating from our Swindon office. This role would ideally suit someone seeking their first supervisory role or an existing supervisor needing a new challenge.

The main responsibilities of this role, which reports to the Transport Manager, are to efficiently organise and control the operation of the LGV fleet, in order to achieve driver and vehicle production targets.

Key tasks include:

- To effectively allocate delivered volumes from all Hills Quarry Products sites
- To monitor vehicle/driver performance to ensure maximum productivity
- To liaise with Hills Quarry Products' sales team to ensure all loads are despatched correctly and on the day required
- Ensure consistent high levels of customer service and establish a positive relationship with external suppliers and customers
- To assist and support the Transport Manager in all aspects of Health & Safety and compliance of Hills Quarry Products vehicles
- To ensure the Company's compliance with the Road Traffic Act
- Dispute resolution and feedback conveyance
- Assisting the Transport Manager with collation of monthly KPI's and performance statistics.

The successful candidate will be highly organised and a competent Word and Excel user. You will have excellent communication and customer service skills with a commercial focus and be a conscientious team player. Being target driven to deliver service, compliance and profit will be key to being successful in this role.

Experience within a transport operations team and a Transport Management CPC would be an advantage.

Please email your CV to join@hills-group.co.uk or contact Hills' recruitment on 01793 781199 for an application pack quoting the vacancy reference HGL1281.

The Hills Group is committed to monitoring and maintaining equal opportunities and welcomes applications from all sections of the community.