



Buyer Swindon

Hills Homes Developments has an opportunity for an experienced buyer to join the team based at our office in Swindon.

Reporting to the senior quantity surveyor the successful candidate will be responsible for the procurement of resources for residential construction projects. You should have a relevant qualification in a construction purchasing discipline and previous experience working within the house building industry.

The main responsibilities of this role are:

- receiving and collating information from drawings, specifications and programme requirements
- liaising with the construction manager, detailing and finalising schedule/programme requirements
- preparing schedules and quantities for materials and plant
- establishing, preparing, receiving quotation enquires and order placement.

The appointed candidate is expected to be able to work on an independent basis however, have the ability to operate within a team dynamic. You should be computer literate and have excellent communication skills.

Closing date: 7 August 2020

Please email your CV to join@hills-group.co.uk or contact the Hills recruitment hotline on 01793 781199 for an application pack quoting the relevant Vacancy Reference HGL1251.

The Hills Group is committed to monitoring and maintaining equal opportunities and welcomes applications from all sections of the community.

www.hills-group.co.uk