



**MINUTES OF THE PURTON LIAISON COMMITTEE MEETING
ON 9 DECEMBER 2010**

Present:

Purton Parish Council

Mike Bell, Chairman
Tony Price
Ron Harris

Wiltshire Council

Jacqui Lay
Mari Webster

Hills Waste Solutions Limited

Ed Dodd, Disposal Team Manager
Simon Allen Landfill Operations Manager
Brian Fitzpatrick, Site Manager
Cliff Carter, Recycling Team Manager

The Hills Group Limited

Monique Hayes, Group Communications Officer

Apologies:

Jill Herbert, Braydon Parish

1	<p>Minutes of the last meeting</p> <p>Minutes of the last meeting were accepted as correct.</p> <p><u>Landfill Operations Manager</u> Ed Dodd introduced Simon Allen as the new Landfill Operations Manager and explained that he will oversee operations at Purton/Parkgate Farm.</p> <p><u>CIWM Award</u> Tony Price offered Hills congratulations on securing the national CIWM Sustainable Facilities Management Award for the zero waste to landfill achievement with Honda of the UK Manufacturing Limited.</p> <p><u>Weather Station Data</u> Ed Dodd confirmed that weather station data could be made available for specific dates upon request.</p> <p><u>Landfill Communities Fund</u> Monique Hayes confirmed that details on the LCF had been circulated to all committee members with the previous minutes.</p>	
2	<p>Parkgate Farm Hazardous Waste Landfill</p> <p>Brian Fitzpatrick updated the meeting on operations at the site stating that tonnages remained low compared to permitted levels and vehicle movements had decreased as a result.</p> <p>Jacqui Lay questioned whether the decrease in tonnages could result in an extension to the planning permission. Ed Dodd stated that an extension may require a variation to the planning permission.</p>	

3	<p>Tyre and Composting Planning Permission</p> <p>Ed Dodd stated that following Wiltshire Council's residents' consultation on harmonised waste collection resulting in the introduction of a two weekly collection cycle and free green waste collection, Hills and the Council were giving consideration to relocating the current composting operation from the Lower Compton site to Parkgate Farm.</p> <p>Mari Webster confirmed that Parkgate Farm held current planning permission to carry out composting and tyre shredding of up to 37,000 tonnes of material. Ed Dodd advised that Hills would look to increase this to 50,000 tonnes for green waste only and that detailed proposals would be put forward in the coming months.</p> <p>Mike Bell questioned how this would affect traffic movements in the area and Marie Webster stated that a detailed traffic statement would be undertaken as part of the critical assessment of this proposed move.</p> <p>Ed Dodd confirmed that a meeting would be held between Hills and Wiltshire Council early in the new year to discuss the options with regard to increased tonnages, vehicle movements and access.</p>	
4	<p>Recycling Operations and HRC report</p> <p>Quarterly Report was circulated with agenda.</p> <p>Cliff Carter advised that recent adverse weather had affected kerbside collections, but collections rounds were now back to normal and back log cleared.</p> <p>Jacqui Lay requested details for whom to contact with regard to extending the kerbside black box collections to new residential areas within the county[?]. Cliff Carter referred her to Vicki White at Wiltshire Council.</p>	
5	<p>Any Other Business</p> <p><u>Storage of grit / salt for villages</u> Mike Bell enquired about storage space for salt stocks and Ed Dodd advised that he should liaise with Brian Fitzpatrick on this matter.</p> <p><u>Purton Village Hall – kitchen refurbishment</u> Tony Price tabled costs for the refurbishment of the village hall kitchen. Monique Hayes undertook to pass these onto Community First who will advise if it meets the criteria for Landfill Communities Fund support.</p> <p><u>Environment Management System</u> Ed Dodd confirmed that the company's Environmental Management System was ISO 14001:2004 certified and that it was anticipated that certification to ISO 9001 for its Quality Standards and OHSAS 18001 for its Health and Safety Management system would be achieved by end of December.</p>	
7	<p>Next meeting</p> <p>Thursday 2 June 2011 at 4pm in BP Offices, Purton</p>	All