



Senior credit controller, Swindon

A new opportunity has arisen for a senior credit controller to join the established team based at County Park, Swindon.

The main responsibilities of this role, which reports to the credit control manager, is the timely collection of debts, production of letters, statements and dunning letters and the preparation and processing of receipts, bank and cash transactions. The successful candidate will be required to reconcile the finance facility, deal with customer accounts, queries and complaints and assist the credit control manager with the review and maintenance of credit limits.

Previous experience at a senior level within a credit control department is essential. Applicants must be highly motivated and able to work under pressure and to tight deadlines. The successful applicant must have a good working knowledge of Microsoft Excel and Word and be strongly customer focused with excellent communication skills. A qualification from the Institute of Credit Management; or the willingness to study, is highly desirable and would be a distinct advantage.

Please email your CV to join@hills-group.co.uk quoting the vacancy reference HGL786.

The Hills group is committed to monitoring and maintaining equal opportunities and welcomes applications from all sections of the community.

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