

Lower Compton NAAFI Project Group Meeting

Minutes of the meeting held at the Compton Bassett Village Hall on 13 March 2012.

PRESENT

Local Residents

Barry Miller
Amber Murray
Mandy Bush
Chris Bush
David Evans
Sabina Buckley
Jackie Day
Wendy Sheen
Rev Philip Bromiley
Louise Gardiner (chairperson)

Hills Waste Solutions Limited

Andrea Pellegram, technical services manager

The Hills Group Limited

Monique Hayes, group communications officer

	Action
1. Apologies and introductions	
Apologies were received from Chris Smart, Lucie Sheen, Adele Clark, PC Alan Blake, Lisa Murray	
2. Minutes of the previous meeting	
The minutes of the previous meeting were agreed.	
3. Amendment to Constitution	
It was agreed that : Clause D vii be changed to read - <i>vii. a member not attending more than 3 consecutive meetings of the NPG Committee, where their apologies have not been accepted by the Committee, will default their position as either a voting or non-voting member of the NPG. This shall not preclude the individual concerned from attending future meetings of the NPG Committee as a member of public and they may nominate themselves for reappointment after a period of 6 months has elapsed. Apologies have to be tabled at NPG meetings and be accepted by the NPG Committee.</i>	
4. Election of secretary	
Louise Gardiner stated that Jacqui Day had resigned her post as secretary. Chris Bush proposed that Wendy Sheen take up this post, this was seconded by Barry Miller and unanimously accepted by the voting members.	
5. Results of the survey	

Andrea Pellegram complimented the NPG on the results of the survey and the work that it had undertaken so far on consulting with the community.

It was estimated that around 120 responses had been received so far but numbers could not be finalised as three members had not submitted their forms. Agreed that all survey forms to be submitted to Chris Bush by 23 March. Agreed that the final analysis would also include an indication of number of houses in the area that were vacant / to let.

The results of the survey were discussed at length and it was noted that the majority of activities that had been selected on the survey form could be accommodated in a community hall type venue.

Chris Bush noted that there was interest in a community shop and questioned if more people would have selected that option if it was listed separately. Andrea Pellegram suggested that if the NPG was interested in pursuing this as an option, then a specialist from Community First could be invited to the meeting to give members some ideas.

Andrea Pellegram to report back on Hills requirements for possible use of the building so that these can be included in the survey.

Louise Gardiner indicated that requests had been received from various people and groups who were interested in using the facility and would pay to hire it.

Andrea Pellegram reminded members to include the woodland area into any proposal.

7. Way forward following survey

Andrea Pellegram suggested that the results of the survey be put into a report which could then be used as a basis to undertake further community consultation. These findings could include:

- What the community want to achieve and list of objectives
- Evidence that these could be supported / are sustainable
- Identify the space required
- What the community can offer
- Phases that the project would need to go through
- How the project would be managed
- Funding and how it will be achieved

Andrea further suggested that the NPG undertake research into how similar projects have worked elsewhere and perhaps interview existing Village Hall representatives for ideas and support.

Rev Bromiley suggested that plans be drawn up of the proposed facility which cover the same footprint as the existing building. These could then be used in consultation with the local community and presentation to Hills as part of the proposal.

Louise Gardiner stated that certain members felt that doing more surveys and consultation was delaying the submission of a proposal.

Jackie Day suggested that the NPG start with a small scale proposal for the grounds / woodlands first and one which did not involve the existing building. Jackie stated that it could be used to draw the community together, particularly the children and provide an area for them to use in the summer. Amber Murray stated that it was important for the children to be consulted before any work takes place on the area in the woodland that they were already using.

<p>It was agreed that a proposal with timetable would be drafted and submitted to Hills by 21 March.</p> <p>Rev Bromiley suggested that this event could be used to conduct further community consultation and perhaps the NPG could have plans of the proposals available for people to look at.</p> <p>Andrea Pellegram provided Chris Bush with an outline plan of the existing building. Chris Bush to provide copies of the plan to all members.</p>	
<p>8. Publicity</p>	
<p>It was agreed that Monique Hayes would submit a short article on the NPG to the local Villages magazine together with a picture taken at the meeting.</p>	HILLS
<p>9. Draft proposals documents</p>	
<p>Chris Bush requested all NPG members to provide feedback on the draft proposal documents which had been circulated previously.</p>	ALL
<p>10. Next meeting</p>	
<p>The next meeting will take place at the Cherhill Village Hall on 11 April at 6.30pm.</p> <p>Rev Bromiley and Sabina Buckley tendered apologies for that meeting.</p>	ALL