

## Lower Compton NAAFI Project Group Meeting

Minutes of the meeting held at the Cherhill Village Hall on 11 April 2012.

### PRESENT

#### Local Residents

Wendy Sheen  
Adele Clark  
Mandy Bush  
Chris Bush  
David Evans  
Lucie Sheen,  
Amber Murray  
Lisa Murray  
Jackie Day  
Barry Miller  
Louise Gardiner (chair)  
9 members of the general public

#### Wiltshire Police

Alan Blake  
Nicola Yates

#### The Hills Group Limited

Alex Henderson, company secretary  
Monique Hayes, group communications officer

	Action
<b>1. Apologies and introductions</b>	
Apologies were received from Sabina Buckley, Rev Bromley, Andrea Pellegram, Chris Smart	
<b>2. Public session</b>	
<p>The Chair advised that the public session would be limited to 15 minutes.</p> <p>The public representatives voiced strong support for the project. Alex Henderson gave a brief outline of recent vandalism and confirmed that signs had been erected advising of the dangers of the state of the building.</p> <p>In response to the public suggestions on way that security could be improved, the committee advised that this had already been discussed at length at previous meetings.</p> <p>In response to a question from PC Blake, the chair and Wendy Sheen confirmed that the building had never been the subject of theft or vandalism when it was used as a community centre.</p> <p>The Public session was called to an end and the chair thanked all that had taken an interest and attended.</p>	

<b>3. Minutes of the previous meeting</b>	
<p>The chair read the minutes of the previous meeting. These were accepted.</p>	
<b>4. Feedback on proposal to Hills to hold event on the site</b>	
<p>The chair thanked Chris Bush for the hard work he put into preparing the proposal on holding a public event on the site.</p> <p>Alex Henderson introduced himself and advised that the committee's proposal had been considered by the Hills Group board members.</p> <p>Alex distributed feedback on the proposal and reaffirmed Hills' commitment to the project and talked the committee through the company's response to the proposal. The matter was discussed and agreed as tabled in the feedback document.</p> <p><i>Amendment to the minutes: The original minutes of this meeting referred to an event which was proposed for the Jubilee weekend. Following the meeting, the committee came to the decision that it would be beneficial to postpone the planned event to a later date. It was therefore agreed at the meeting held on 8 May 2012 to amend this minute and remove reference to the original planned event so as to avoid any confusion on dates and times, however all other matters remain as discussed and will apply to the new event.</i></p> <p>Monique Hayes to arrange a site visit for committee members and Kevin Rickards, Hills' facilities manager, to undertake a risk assessment and determine if the site was suitable for a public function.</p> <p>Alex Henderson stated that the committee need to consider if an events licence would be required and that appropriate insurance would have to be purchased to hold the event. Chris Bush to investigate.</p> <p>Lisa Murray enquired if Hills would be prepared to pay the insurance costs up front. Alex Henderson advised that all costs would need to be covered by the committee from ticket sales prior to the event. Surplus monies could then be spent on the function.</p> <p>It was agreed that the event would include a barbeque with BYO food and drink, with a charge of £2.00 per adult and £1.00 per child.</p>	<p>MHayes</p> <p>CBush</p>
<b>5. Draft proposal for future use of the NAAFI building &amp; woodlands</b>	
<p>Chris Bush referred to the draft proposal documents which had been circulated to committee members previously regarding the future use of the site. He expressed concern that the current building would be demolished rather than refurbished.</p> <p>Alex Henderson expressed Hills' frustration at the current state of the building and confirmed that Hills' intention at the time of purchase</p>	

<p>was to offer the use of part of the building to the community. He advised that the poor condition of the building had resulted in Hills having to consider the possibility that the building may have to be demolished.</p> <p>Discussion took place around access to Landfill Communities Funding, however Monique Hayes advised that in her opinion these funds could not be accessed through Hills as it owned the site and Entrust regulations on LCF would not allow it. She further advised that funding could possibly be sought through other landfill operators and suggested that representatives from Community First be invited to attend a future meeting to discuss such matters.</p> <p>Louise Gardiner questioned whether the committee were wasting their time by having meetings. Alex Henderson assured the committee that this was not the case, and confirmed Hills long term commitment to the project.</p> <p>Monique Hayes stated that the committee should focus on putting together a robust business proposal for the project which focused on the established needs of the community as opposed to speculating about the current building.</p> <p>The committee were reminded that a temporary structure may be an alternative option to consider.</p>	
<b>6. Publicity</b>	
<p>Louise Gardiner advised that no correspondence or flyers for the public event should be distributed to the local community without prior permission from Hills via Monique Hayes.</p>	
<b>7. Clean up event</b>	
<p>It was agreed that the community 'clean up' event scheduled for the weekend of 12 &amp; 13 May will still go ahead. Further details will be discussed at the next meeting.</p>	
<b>8. Next meeting</b>	
<p>The next meeting will be held at the Compton Bassett Village Hall on Tuesday 8 May at 6.00pm. The only item on the agenda for that meeting will be the clean up event.</p>	